

Problem

My team has played a match and the results need to be entered into SportyHQ.

Who does this?

Solution

Any player in either competing team is able to enter the match results into SportyHQ but it is normally the responsibility of the **'home'** team.

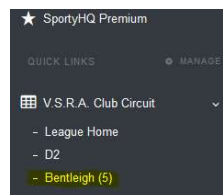
- The results interface can be used to add the same player at 3 & 4 if this occurs.
- You are also able to add a player, who is a 'fill-in' on the evening, at any position of play.
- 'Walkovers' and 'Match Defaults' are also covered.

1. Go to <https://www.sportyhq.com/> and **Login** normally
(top right hand corner)



Note: NEVER use 'Create Account'

2. Go to the left screen *grey menu* and scroll down until you get to V.S.R.A. Club Circuit.
 - Expand it to reveal your team and select it



Your 'team screen' will now appear

3. Scroll down towards the bottom of this screen to the **'Schedule'** area and look for the match date.

Choose the **'Enter Result'** option which should be available on the 'right hand side'

Schedule					
Add to my calendar					
Date	Opponents	Location	Time	Result	
Thu 7 Feb 2019	Bentleigh (11)	Home The Bentleigh Club	6:30pm		Enter Result
Mon 11 Feb 2019	MCC (17)	Home The Bentleigh Club	6:30pm		Set In Injury

The 'Enter Result' screen will now appear

4. Choose players for each position and then enter their results.
 - Typically all matches will be a 'Regular Result'.
 - If a match is defaulted *click* the **'Match Defaulted'** button and enter the winning games to the 'non-defaulting' player.
 - This situation may occur when a player retires due to injury.

Enter Result
Leagues / Test Pennant / F2 / Enter Result

Bentleigh (10) vs. Bentleigh (11)

1	Players	Par 15	1	2	3	4	5	POINTS	GAMES
Bentl... (10)	Richard Sims (729 points)		12	9	13			34	0
Bentl... (11)	Terry Callaghan (772 points)		15	15	15			45	3
<input checked="" type="radio"/> Regular Result <input type="radio"/> Match Defaulted									
2	Players	Par 15	1	2	3	4	5	POINTS	GAMES
Bentl... (10)	Mary White (597 points)								3
Bentl... (11)	Ashesh Jalotta (500 points)								0
<input type="radio"/> Regular Result <input checked="" type="radio"/> Match Defaulted									
3	Players	Par 15	1	2	3	4	5	POINTS	GAMES

5. If you have used a '**fill-in**' player for the evening in any position it quite easy to add that player.
- Click in the player name field and then scroll down to '**Player not Listed. Enter new player...**' option

3	Players	Par 15
Bentl... (10)	Bejoy Machumpurath (600 points)	
Bentl... (11)	Terry Callaghan (772 points)	
	Terry Callaghan (772 points)	
	Ashesh Jalotta (600 points)	
	Anthony Coyle (600 points)	
	Rachel Leung (577 points)	
	Carolina Trombelli (600 points)	
	Laura Carbune (600 points)	
	Tony Nash (910 points)	
	Jack Walsh (807 points)	
	No Player (match was not played)	
	Player not listed. Enter new player...	

6. You are now prompted to '**Enter Player's Name**' so type in that player's name.

- As you type the list of players known within SportyHQ will begin to appear.
- Select player as appropriate and complete entry of scores for that rubber.

3	Players	Par 15
Bentl... (10)	Bejoy Machumpurath (600 points)	
Bentl... (11)	Player not listed. Enter new play	
	Enter Player's Name	

NOTE:

This method can also be used to enter a player twice in positions 3 & 4

7. There may also been a circumstance when an opponent was not available but your player was.

- In this case scroll down and select the '**No Player (match was not played)**' option.

4	Players	Par 15
Bentl... (10)	Philip Kaliny (405 points)	
Bentl... (11)	Laura Carbune (600 points)	
	Terry Callaghan (772 points)	
	Ashesh Jalotta (600 points)	
	Anthony Coyle (600 points)	
	Rachel Leung (577 points)	
	Carolina Trombelli (600 points)	
	Laura Carbune (600 points)	
	Tony Nash (910 points)	
	Jack Walsh (807 points)	
	No Player (match was not played)	
	Player not listed. Enter new player...	

You will notice that the results now default to 3/0 without further input

4	Players	Par 15	1	2	3	4	5	POINTS	GAMES
Bentl... (10)	Philip Kaliny (405 points)								3
Bentl... (11)	No Player (match was not played)								0
Regular Result Match Defaulted									

8. After all results have been successfully added, continue down and choose **Continue** or **Submit** to complete the process.

4	Players	Par 15	1	2	3	4	5	POINTS	GAMES
Bentl... (10)	Philip Kaliny (405 points)								3
Bentl... (11)	No Player (match was not played)								0
Regular Result Match Defaulted									

Continue